

RECORD OF PROCEEDINGS

0537

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

April 25, 2016

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jerold Markward	Darren Leis
	Carl Byrne	Joseph Moreno
	Karen Hoersten - absent	WD Miller
Solicitor:	Theresa Von Sosson	
Guests:	Phil Hilvers & Dan Honigford BPA Board	

Presiding: Ronald N. Miller, Mayor
The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the March 28, 2016 regular meeting was provided to each Council member prior to the meeting and approved as written.

Mr. Leis made a motion to approve bills presented for payment (see register attached), second by Mr. Miller. Vote: Byrne, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Mr. Moreno moved to donate \$1500.00 to the Putnam County CIC, this includes Mayor Miller's membership dues. Mr. Byrne seconds this motion. Vote: Byrne, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Bendele Street storm sewer project update: dirt hauling, grading, & seeding are being finished. Pavers are due to come on Tuesday.

Daycare alley update: The committee met with property owners to discuss splitting the cost to repair this alley. There was no agreement met so council discussed vacating the alley or options to split cost. The committee will meet with the property owners again to relay council's suggestions.

Council discussed contacting a company to demo income tax software. Council was presented with a position description from Clemens Nelson & Associates for an Income Tax Administrator. Mr. Miller moved to adopt this Income Tax Administrator position description second by Mr. Moreno. Vote: Byrne, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes. Council then agreed to advertise for two weeks this part time position.

Energy Aggregation was discussed. This was tabled until more research could be done.

Communication mediums to inform the public were discussed and tabled.

Ottoville Fire Chief Honigford was welcomed to the meeting. He presented two quotes to finish the metal siding on the fire house; Schnipke Contracting, LLC \$7380.00 and Miller Contracting Group \$10,782.00. Mr. Byrne moved to hire Schnipke Contracting, LLC at a cost of \$7380.00 second by Mr. Markward. Vote: Byrne, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes. Chief Honigford also presented a quote from Schnipke Contracting, LLC to finish the roof with metal shingles cost of \$14,700.00. Mr. Leis moved to approve this quote second by Mr. Miller. Vote: Byrne, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Mayor Miller informed council of the problem with 4 wheelers riding through the park and back by the well fields & farm ground. Council agreed to have the police patrol, and set up a camera to stop this problem.

Board of Public Affairs members Phil Hilvers & Dan Honigford reported from the board meeting:

- Waterline on Sixth St. has been updated. Suggested for future, before any paving projects are done on Bendele Street the waterline be replaced.
- Waterline on Progressive Drive is completed, the valve is shut off at this time, and grass will be planted.
- The flow meter has been placed in Auglaize St. sanitary sewer line to check for infiltration

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- Force main sewer taps were discussed. At this time standard fees are in force. Changes will be considered at a future date.
- Agreement was signed with EJ Prescott for supplies & parts

The GIS locating system for utilities were discussed. Mr. Miller & Mr. Moreno met with the Putnam County GIS development personnel prior to the meeting. They presented how the county could help the Village with the mapping system already being used by the county for documenting & support. Council and the BPA thought this would be a great asset so it will be further researched.

Mr. Miller informed council he will be riding along with the deputies to get to know them and to get an idea as to what they go through on the job.

Ottoville Volunteer Fire Department property and casualty insurance was discussed. Mr. Miller made a motion to accept VFIS Insurance quote for \$7,927.00 second by Mr. Moreno. Vote: Byrne, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.


Mr. Miller moved to hire a student for summer painting, mowing, & misc. maintenance help approximately 20 hours a week, second by Mr. Moreno. Vote: Byrne, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

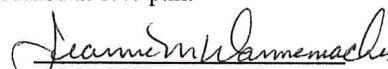
Mayor Miller notified council that Aaron Turnwald gave his two week notice this morning. Mr. Markward made a motion to advertise for a full time maintenance position second by Mr. Miller. Vote: Byrne, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

At 8:25 pm Mr. Leis made a motion to go into executive session to discuss economic development and include the Mayor, Fiscal Officer, & Solicitor. This motion was second by Mr. Miller. Roll call votes: Byrne, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

At 8:45pm Council resumed the regular meeting.

With no further business meeting was adjourned at 8:47 p.m.


Mayor


Fiscal Officer